

CIVIC AFFAIRS

26 May 2011
2pm – 2:03pm

Present: Councillors Boyce (Chair), Rosenstiel (Vice-Chair), Herbert, Marchant-Daisley, Stuart and Brierley

FOR THE INFORMATION OF THE COUNCIL

10/31/civ Appointment to Working Party

Resolved to appoint:

Chief Officer Performance Review Panel:

Cllrs: The Leader, Boyce, Herbert and Smart

Alternates: Al Bander and Blencowe

10/32/civ Delegations to Officers

Approved the following:

Service Area Delegations: Council or Regulatory Functions

Powers delegated by Civic Affairs Committee to the Chief Executive:

- Electoral Registration and Elections

Powers delegated by Civic Affairs Committee to the Director of Environment:

- To act as the proper officer under Section 191 of the Local Government Act 1972 with respect to ordnance survey

Powers delegated by Civic Affairs Committee to Head of Refuse and Environment:

For the purpose of the Public Health (Control of Disease) Act 1984:

- a) The following are each appointed as the "proper officer" under the Act for the purpose of making medical decisions: The Specialist in Community Medicine, and such medical officers named in writing by Cambridge Health Authority to act as his/her deputies.
- b) The Head of Refuse and Environment is appointed as the proper officer for the administrative responsibilities which give effect to the medical decisions referred to in (a).

Powers delegated by Civic Affairs Committee to the Director of Resources:

- To implement any award of a joint negotiating body so far as it concerns rates of salary, wages, car allowances or other allowances payable to officers and other employees of the Council except where the terms thereof involve the exercise of a discretion by the Council provided that any action taken in pursuance of this paragraph shall be reported to the Civic Affairs Committee at its next meeting.
- To take such action as may be necessary in relation to superannuation and the payment of pensions on behalf of the Council as employing authority in relation to its employees, former employees and to Cambridgeshire County Council as administering authority; except that, where the Council is entitled to exercise a discretion, the Director of Resources is authorised to act under this paragraph only in accordance with principles approved by the Council.
- In consultation with the Head of Human Resources to pay gratuities and injury awards to employees, former employees and their widows and dependants.
- To review annually, and amend where appropriate, cash values in the Constitution (other than for bad debts) at the commencement of each financial year, in accordance with the inflation factors used in the preparation of the budget for the next financial year.

Powers delegated by the Executive Councillor for Customer Services and Resources and by the Civic Affairs Committee to the Head of Human Resources:

- Human Resources services to the Council including the formulation, approval and implementation of employment-related policies
- Corporate training
- Pay, Terms and Conditions.

Powers delegated by the Civic Affairs Committee to the Head of Human Resources:

- After consultation with the relevant Chief Officer, to issue a certificate as to whether a particular employee's duties render his/her post politically sensitive according to the statutory criteria.

The meeting ended at 2:03pm

CHAIR